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Timothy, DeVolt and Company, P.C.

CERTIFIED PUBLIC ACCOUNTANTS
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Northcrest
Homeowners Association, Inc.
P.O. Box 810552
Dallas, Texas 75381

July 26, 2017

To Whom It May Concern:

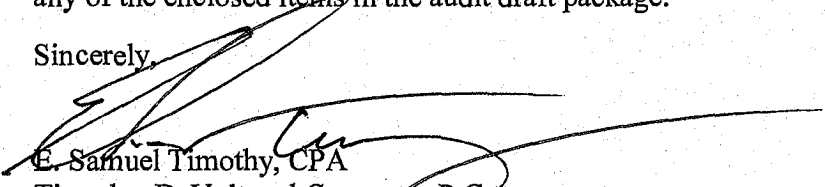
Our firm has prepared the Independent Auditors' Report of the Northcrest Homeowners Association, Inc. for the year ended December 31, 2016. Enclosed you will find five draft copies of the auditors' report. These draft copies should be distributed to the property management and the Board of Directors of the Association for review. If there are any changes that need to be made to the footnotes or the report, please contact our office as soon as possible, so that we will be able to make the necessary changes before issuing the final copies of the report. The report release dates listed at the bottom of the Independent Auditors' Report and in Footnote 2 are currently incomplete. These dates will be revised to the actual report release date that the final report will be issued. The final report will only be issued after we receive the signed management representation letter and a response from the lawyer(s) used by the Association during the year (if any).

Enclosed you will also find the management representation letter. This letter is the four-page letter that is addressed to our office, which needs to be forwarded to the Board of Directors for signature. The management representation letter is a letter from the Board of Directors to the auditor stating that the Board of Directors has provided the auditor with all necessary information for the completion of the audit and taking responsibility for the Association's financial statements. This letter from the Board of Directors will need to be returned to our office and kept on file along with the audit.

Once our office has received the signed management representation letter, the attorney's response letter (if any), and the confirmed bank account balances, we will be able to issue the Independent Auditors' Report in final copy. The final copies will include one unbound report and four bound reports signed by our firm. You should receive the final copies of the audit upon our receipt of payment of our invoice and all of the necessary items as mentioned above.

Thank you for your prompt attention to this matter. Please do not hesitate to contact our office if you have any further questions concerning the draft copy of the auditors' report or any of the enclosed items in the audit draft package.

Sincerely,



E. Samuel Timothy, CPA
Timothy, DeVolt and Company, P.C.
Certified Public Accountants

NORTHCREST HOMEOWNERS ASSOCIATION, INC.

Timothy, DeVolt and Company, P.C.
4099 McEwen Road., Suite 130
Farmers Branch, Texas 75244

Dear Sir:

This representation letter is provided in connection with your audit of the financial statements of the Northcrest Homeowners Association, Inc. which comprise the balance sheet as of December 31, 2016 and the related statements of revenues, expenses, and changes in fund balance, and cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of December 31, 2016, the following representations made to you during your audit.

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated November 30, 2016.
- The financial statements referred to above are fairly presented in conformity with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.

Timothy. DeVolt and Company, P.C.

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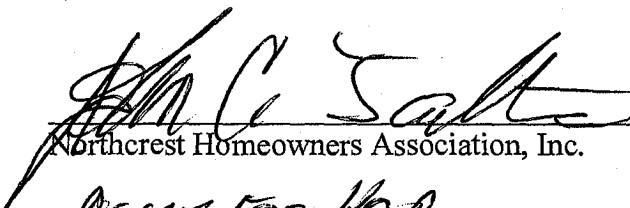
- Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to the representation letter.
- The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- Material concentrations have been properly disclosed in accordance with U.S. GAAP.
- Guarantees, whether written or oral, under which the Association is contingently liable, have been properly recorded or disclosed in accordance with U.S. GAAP.
- Transfers or designations of fund balance or interfund borrowings have been properly authorized and approved and have been properly recorded or disclosed in accordance with GAAP.
- Uncollectible interfund loans have been properly accounted for and disclosed in accordance with GAAP.

Information Provided

- We have provided you with:
 - o Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - o Additional information that you have requested from us for the purpose of the audit.
 - o Unrestricted access to persons within the Association from whom you determined it necessary to obtain audit evidence.

- All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have no knowledge of any fraud or suspected fraud that affects the Association and invoices.
 - o Management,
 - o Employees who have significant roles in internal control, or
 - o Others where the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud or suspected fraud affecting the Association's financial statements communicated by employees, former employees, regulators, or others.
- We have disclosed to you all known instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
- We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- We have disclosed to you the identity of the Association's related parties and all the related party relationships and transactions of which we are aware.
- The Association has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- We acknowledge our responsibilities for presenting the required supplementary information (RSI) in accordance with U.S. GAAP. The RSI is measured and presented within prescribed guidelines, and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

- We acknowledge our responsibility for presenting the supplementary information on future major repairs and replacements in accordance with U.S. GAAP, and we believe the supplementary information on future major repairs and replacements, including its form and content, are fairly presented in accordance with U.S. GAAP. The methods of measurement and presentation of the supplementary information on future major repairs and replacements have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- The Board of Directors is collecting funds for future major repairs and replacements in conformity with the Association's policy to fund for those needs based on an informal study conducted in 1995. Based on the reserve study and current estimates, the Board of Directors believes the funds will adequately provide for future major repairs and replacements.
- The Association's allocation of expenses against exempt and nonexempt function income conforms with IRS rules, which require that the allocation be made "on a reasonable basis." We have adequately documented such allocation.
- We understand that management (the Board of Directors) is responsible for the Association's choice of filing Form 1120-H and the consequences thereof.



Northcrest Homeowners Association, Inc.

Agent for HOA
Title

8/2/17
Date

NORTHCREST HOMEOWNERS ASSOCIATION, INC.

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DECEMBER 31, 2016

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CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Northcrest Homeowners Association, Inc.
Carrollton, Texas

We have audited the accompanying financial statements of the Northcrest Homeowners Association, Inc., which comprise the Balance Sheet as of December 31, 2016, and the related Statements of Revenues, Expenses and Changes in Fund Balance, and Cash Flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Northcrest Homeowners Association, Inc. as of December 31, 2016, and the results of its operations, and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Report on Supplementary Information

Accounting principles generally accepted in the United States of America require that the information on future major repairs and replacements on page 9 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Very truly yours,

Timothy, DeVolt and Company, P.C.
Certified Public Accountants
July XX, 2017

NORTHCREST HOMEOWNERS ASSOCIATION, INC.
BALANCE SHEET
DECEMBER 31, 2016

ASSETS

CURRENT ASSETS	FUND	FUND	TOTAL
Cash, including interest-bearing deposits	\$ 11,896	\$ 43,298	\$ 55,194
Assessments receivable, less allowance for doubtful accounts of \$ 16,000	21,077		21,077
Prepaid insurance	969		969
Prepaid expense - other	19		19
TOTAL CURRENT ASSETS	<u>33,961</u>	<u>43,298</u>	<u>77,259</u>
 PROPERTY AND EQUIPMENT, AT COST			
Land	760		760
PROPERTY AND EQUIPMENT, NET	<u>760</u>	-	<u>760</u>
 TOTAL ASSETS	<u>\$ 34,721</u>	<u>\$ 43,298</u>	<u>\$ 78,019</u>

LIABILITIES AND FUND BALANCES

CURRENT LIABILITIES			
Accounts payable	\$ 940	\$	\$ 940
Assessments received in advance	14,586		14,586
TOTAL CURRENT LIABILITIES	<u>15,526</u>	-	<u>15,526</u>
 TOTAL LIABILITIES	<u>15,526</u>	-	<u>15,526</u>
 FUND BALANCES / (DEFICITS)	<u>19,195</u>	<u>43,298</u>	<u>62,493</u>
 TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 34,721</u>	<u>\$ 43,298</u>	<u>\$ 78,019</u>

See the accompanying Independent Auditors' Report
and the Footnotes to the Financial Statements.

NORTHCREST HOMEOWNERS ASSOCIATION, INC.
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2016

REVENUES	OPERATING FUND	REPLACEMENT FUND	TOTAL
Regular assessments	\$ 326,800	\$ 8,000	\$ 334,800
Late/collection charges	17,533		17,533
Miscellaneous income	3,575		3,575
Rental / vending income	1,020		1,020
Interest income	19	135	154
TOTAL REVENUES	<u>348,947</u>	<u>8,135</u>	<u>357,082</u>
OPERATING EXPENSES			
Repairs - foundation	150,150		150,150
Landscaping & lawn maintenance	57,110		57,110
Repairs - fence / gate / walls	43,274		43,274
Management fees	38,651		38,651
Utilities expense	16,730		16,730
Repairs - garage / carport	14,659		14,659
Pool maintenance & repairs	9,553		9,553
Repairs - sprinklers	6,781		6,781
Common area maintenance	6,627		6,627
Repairs - exterior	6,321		6,321
Insurance expense	3,855		3,855
Office supplies & admin. costs	3,507		3,507
Porter service	2,862		2,862
Repairs - other	2,427		2,427
Legal & professional fees	2,205		2,205
Cable / telephone expense	1,105		1,105
Taxes - real property	23		23
TOTAL OPERATING EXPENSES	<u>365,840</u>	<u>-</u>	<u>365,840</u>
EXCESS REVENUES / (EXPENSES)	<u>\$ (16,893)</u>	<u>\$ 8,135</u>	<u>\$ (8,758)</u>
BEGINNING FUND BALANCE / (DEFICIT)	<u>36,088</u>	<u>35,163</u>	<u>71,251</u>
ENDING FUND BALANCE / (DEFICIT)	<u>\$ 19,195</u>	<u>\$ 43,298</u>	<u>\$ 62,493</u>

See the accompanying Independent Auditors' Report
and the Footnotes to the Financial Statements.

NORTHCREST HOMEOWNERS ASSOCIATION, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>OPERATING FUND</u>	<u>REPLACEMENT FUND</u>	<u>TOTAL</u>
CASH FLOW FROM OPERATING ACTIVITIES:			
Excess revenues/ (expenses)	\$ (16,893)	\$ 8,135	\$ (8,758)
Add: Depreciation	-	-	-
Decrease / (Increase) in:			
Accounts receivable	8,440	-	8,440
Accounts receivable - other	375	-	375
Prepaid expenses	(20)	-	(20)
Increase / (Decrease) in:			
Accounts payable	(1,188)	-	(1,188)
Prepaid assessments	925	-	925
NET CASH PROVIDED/ (USED) BY OPERATIONS	<u>(8,361)</u>	<u>8,135</u>	<u>(226)</u>
NET INCREASE/ (DECREASE) IN CASH	(8,361)	8,135	(226)
CASH BALANCE, DECEMBER 31, 2015	<u>20,257</u>	<u>35,163</u>	<u>55,420</u>
CASH BALANCE, DECEMBER 31, 2016	<u>\$ 11,896</u>	<u>\$ 43,298</u>	<u>\$ 55,194</u>
SUPPLEMENTAL DISCLOSURE:			
Cash paid during the year for:			
Federal Income Tax	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Interest Expense	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See the accompanying Independent Auditors' Report
and the Footnotes to the Financial Statements.

NORTHCREST HOMEOWNERS ASSOCIATION, INC.
FOOTNOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

FOOTNOTE 1: The Northcrest Homeowners Association, Inc. is a Texas non-profit corporation incorporated May 3, 1972. The purpose of the Association is to operate and maintain the Northcrest homeowners project. The project consists of 155 townhomes and associated common elements located in Carrollton, Texas.

FOOTNOTE 2: In preparing the financial statements, the Association has evaluated events and transactions for potential recognition or disclosure through July XX, 2017, the date that the financial statements were available to be issued.

FOOTNOTE 3: The books and records for the Northcrest Homeowners Association, Inc. are maintained on the accrual basis of accounting.

FUND ACCOUNTING: The Association's governing documents provide certain guidelines for governing its financial activities. To ensure observance of limitations and restriction on the use of financial resources, the Association maintains its accounts using fund accounting. Financial resources are classified for accounting and reporting purposes in the following funds established according to their nature and purpose:

OPERATING FUND: This fund is used to account for financial resources available for the general operations of the Association.

REPLACEMENT FUND: This fund is used to accumulate financial resources designated for future major repairs and replacements.

CASH AND CASH EQUIVALENTS: For the purposes of these financial statements, cash and cash equivalents are deemed to be cash in bank checking, savings and money market accounts and time deposits with a maturity date of ninety days or less.

REVENUES: Revenues are accrued each month as the member assessments become due. Both the rate for members' assessments and the amount of any special assessments due are determined by the vote of the Board of Directors.

EXPENDITURES: Expenses are recognized when incurred, rather than when paid. Unbudgeted, non-emergency expenditures exceeding \$ 500 must be approved by the President, Treasurer, or other member of the Board. All large expenditures, projects and services are contracted using competitive bidding policies. The Board of Directors has the final approval on all contracts.

See the accompanying Independent Auditors' Report.

NORTHCREST HOMEOWNERS ASSOCIATION, INC.
FOOTNOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

FOOTNOTE 3: (CONTINUED):

ACCOUNTS RECEIVABLE: Monthly maintenance assessments from the homeowners are accrued each month as they become due to the Association. The Association has a lien right against each unit until all dues or assessments are paid, such liens being subordinate to governmental and mortgage liens and legal fees associated with foreclosure proceedings. Any excess assessments at year end are retained by the Association for use in the succeeding year.

ALLOWANCE FOR DOUBTFUL ACCOUNTS: The allowance for doubtful accounts has been determined by the Association based on historical losses and by estimates based on current economic conditions. At December 31, 2016, the allowance for doubtful accounts of \$ 16,000 represents approximately 43.15 % of the total accounts receivable and 60.56 % of the outstanding amounts in excess of ninety days old.

PROPERTY AND EQUIPMENT: Real property and common areas acquired from the developer and related improvements to such property are not recorded in the Association's financial statements because those properties are owned by the individual unit owners in common and not by the Association. The Association capitalizes personal property, if any, at cost and depreciates it using the straight-line method, over the applicable useful lives.

FEDERAL INCOME TAX: The Association must make an annual election to file its Federal Income Tax return either under the provisions of the Internal Revenue code dealing specifically with Homeowners Associations (Section 528) or Sub-Chapter A, dealing with corporations in general. Section 528 would impose a tax rate of 30% to the extent of the Association's non-exempt function net income, primarily vending, rental and interest income. Alternatively, Sub-Chapter A imposes a graduated tax on the Association's overall net income, if any.

As a result of the Association's operations for the year ended December 31, 2016, the Association has elected to file under Section 528. Income tax for the year was \$ -0-.

Currently, the open tax years available to audit by the IRS are 2014, 2015 and 2016. However, the Association has not been notified that any of these tax return years have been selected for audit by the IRS.

See the accompanying Independent Auditors' Report.

NORTHCREST HOMEOWNERS ASSOCIATION, INC.
FOOTNOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

FOOTNOTE 3: (CONTINUED):

ESTIMATES: The preparation of financial statements, in conformity with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

FOOTNOTE 4: COMMITMENTS: The Association enters into various contracts for management and accounting, lawn maintenance, and other services. These contracts are generally for a term of one year, and may generally be canceled by either party giving 30 day's notice.

FOOTNOTE 5: FAIR VALUE: The Financial Accounting Standards Board (FASB) *Accounting Standards Codification (ASC) 820, Fair Value Measurements and Disclosures*, provides the framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements), moderate priority to a valuation based on quoted prices in active markets for similar assets and liabilities and/or based on assumptions that are observable (level 2 measurements), and the lowest priority to unobservable inputs (level 3 measurements). The carrying amounts reflected in the December 31, 2016 balance sheet for cash and cash equivalents approximate the respective fair values. All cash and cash equivalents, including money market accounts, are held in banks. The Association currently has no money market accounts with non-federally insured institutions.

See the accompanying Independent Auditors' Report.

NORTHCREST HOMEOWNERS ASSOCIATION, INC.
 SUPPLEMENTARY INFORMATION ON FUTURE
 MAJOR REPAIRS AND REPLACEMENTS
 FOR THE YEAR ENDED DECEMBER 31, 2016

REPLACEMENT FUND: The Association's governing documents generally provide for the levying of special assessments or the increasing of regular assessments when major repairs and replacements are needed. The Board of Directors, however, has chosen to establish a replacement fund and to accumulate funds for the estimated costs of future major repairs and replacements. For the year ended December 31, 2016, the Association added \$ 8,000, before earnings of \$ 135 to the replacement fund. Accumulated cash funds, which aggregate approximately \$ 43,298 at December 31, 2016, are held in separate accounts and are generally not available for operating purposes.

In 1995, the Association conducted an informal study to fund future capital repairs and replacements. The estimated replacement costs and useful lives of the components of the property have been arrived at by the Associations' Board of Directors.

COMPONENTS	REPLACE COST	REM LIFE	CURRENT FUNDING	ANNUAL FUNDING
Fences	\$ 146,500	0	\$ 10,000	\$ 74,359
Pool-Replaster	1,400	0	750	-0-
Roofs	217,000	0	16,521	31,000
Drainage Repairs	45,000	0	10,000	-0-
Ext. Painting/Wood Repair	70,000	0	6,027	70,000
TOTALS	\$ 479,900		\$ 43,298	\$ 175,359

Actual expenditures, however, may vary from the estimated amounts and the variations may be material. Therefore, amounts accumulated in the replacement fund may not be adequate to meet future needs. If additional funds are needed, however, the Association has the right to increase regular assessments or levy special assessments, or it may postpone needed repairs until funds are available.

See the accompanying Independent Auditors' Report.