# NORTHCREST HOMEOWNERS ASSOCIATION, INC.

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# **DECEMBER 31, 2013**

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### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Northcrest Homeowners Association, Inc. Carrollton, Texas

We have audited the accompanying financial statements of the Northcrest Homeowners Association, Inc., which comprise the Balance Sheet as of December 31, 2013, and the related Statements of Revenues, Expenses and Changes in Fund Balance, and Cash Flows for the year then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Northcrest Homeowners Association, Inc. as of December 31, 2013, and the results of its operations, and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### **Report on Supplementary Information**

Accounting principles generally accepted in the United States of America require that the information on future major repairs and replacements on page 9 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Very truly yours,

Devolt and Company, P.C. DeVolt and Company, P.C.

Certified Public Accountants

October 1, 2014

# NORTHCREST HOMEOWNERS ASSOCIATION, INC. BALANCE SHEET DECEMBER 31, 2013

#### **ASSETS**

CURRENT ASSETS	OI	PERATING FUND	REF	PLACEMENT FUND		TOTAL
Cash, including interest-bearing deposits Assessments receivable, less allowance	\$	16,343	\$	104,892	\$	121,235
for doubtful accounts of \$ 9,600		15,557				15,557
Accounts receivable - other		375				375
Prepaid insurance		926				926
Prepaid expense - other		99				99
TOTAL CURRENT ASSETS		33,300	-	104,892	-	138,192
PROPERTY AND EQUIPMENT, AT COST						
Land		760				760
PROPERTY AND EQUIPMENT, NET		760		•		760
TOTAL ASSETS	\$	34,060	\$	104,892	\$ <u></u>	138,952
IIARIII	TIES A	ND FUND E	RALAN	CES		
	IIIDO 71.	ND I OND L	,, r,,,, r, r	CLIS		
CURRENT LIABILITIES	_		•		•	
Accounts payable	\$	5,639	\$		\$	5,639
Assessments received in advance		14,746		÷		14,746
Miscellaneous payable		150				150
TOTAL CURRENT LIABILITIES		20,535		-		20,535
TOTAL LIABILITIES		20,535		-		20,535
FUND BALANCES / (DEFICITS)		13,525		104,892		118,417
TOTAL LIABILITIES AND FUND BALANCES	\$	34,060	\$	104,892	\$	138,952

## NORTHCREST HOMEOWNERS ASSOCIATION, INC. STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED DECEMBER 31, 2013

REVENUES		OPERATING FUND	REP	LACEMENT FUND		TOTAL
Regular assessments	s <sup>-</sup>	228,200	\$	88,000	s —	316,200
Late/collection charges		11,082	-	,	. •	11,082
Miscellaneous income		1,749				1,749
Rental / vending income		150				150
Interest income		23		115		138
TOTAL REVENUES	_	241,204		88,115		329,319
OPERATING EXPENSES			•			
Landscaping & lawn maintenance		57,234				57,234
Repairs - fence / gate / walls		51,924				51,924
Repairs - foundation		38,435				38,435
Management fees		29,828				29,828
Repairs - garage / carport		20,915				20,915
Utilities expense		16,009				16,009
Repairs - exterior		14,862		**		14,862
Common area maintenance		8,289				8,289
Repairs - sprinklers		7,877				7,877
Bad debt expense		7,613				7,613
Pool maintenance & repairs		5,231				5,231
Porter service		4,911				4,911
Legal & professional fees		4,029				4,029
Office supplies & admin. costs		3,839				3,839
Insurance expense		3,771				3,771
Repairs - other		3,623				3,623
Cable / telephone expense		1,014				1,014
Taxes - real property		22				- 22
TOTAL OPERATING EXPENSES		279,426		-	<u> </u>	279,426
EXCESS REVENUES / (EXPENSES)						
FROM OPERATIONS	\$	(38,222)	\$	88,115	\$	49,893
EXCESS REVENUES / (EXPENSES)	\$	(38,222)	\$	88,115	\$_	49,893
BEGINNING FUND BALANCE / (DEFICIT)	_	51,747		16,777		68,524
ENDING FUND BALANCE / (DEFICIT)	\$	13,525	\$	104,892	\$	118,417

## NORTHCREST HOMEOWNERS ASSOCIATION, INC. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2013

CASH FLOW FROM OPERATING ACTIVITIES:       Excess revenues/ (expenses)       \$ (38,222)       \$ 88,115       \$ 49,893         Add: Depreciation       -       -       -       -       -         Decrease / (Increase) in:       -			OPERATING REPLACEMENT FUND FUND			TOTAL		
Add: Depreciation	CASH FLOW FROM OPERATING ACTIVITIES:							
Decrease / (Increase) in:   Accounts receivable   8,651   - 8,651     Accounts receivable - other   (375)   - (375)     Prepaid expenses   (14)   - (14)     Increase / (Decrease) in:   Accounts payable   3,638   - 3,638     Prepaid assessments   915   - 915     Miscellaneous payable   150   - 150     NET CASH PROVIDED / (USED) BY OPERATIONS   (25,257)   88,115   62,858     NET INCREASE / (DECREASE) IN CASH   (25,257)   88,115   62,858     CASH BALANCE, DECEMBER 31, 2012   41,600   16,777   58,377     CASH BALANCE, DECEMBER 31, 2013   \$ 16,343   \$ 104,892   \$ 121,235     SUPPLEMENTAL DISCLOSURE:   Cash paid during the year for:	, , , , , , , , , , , , , , , , , , ,	\$	(38,222)	\$	88,115	\$	49,893	
Accounts receivable       8,651       -       8,651         Accounts receivable - other       (375)       -       (375)         Prepaid expenses       (14)       -       (14)         Increase / (Decrease) in:       -       3,638       -       3,638         Accounts payable       3,638       -       3,638         Prepaid assessments       915       -       915         Miscellaneous payable       150       -       150         NET CASH PROVIDED/ (USED) BY OPERATIONS       (25,257)       88,115       62,858         NET INCREASE/ (DECREASE) IN CASH       (25,257)       88,115       62,858         CASH BALANCE, DECEMBER 31, 2012       41,600       16,777       58,377         CASH BALANCE, DECEMBER 31, 2013       16,343       104,892       121,235         SUPPLEMENTAL DISCLOSURE:       Cash paid during the year for:	•		-		-		-	
Accounts receivable - other (375) - (375)  Prepaid expenses (14) - (14)  Increase / (Decrease) in:  Accounts payable 3,638 - 3,638  Prepaid assessments 915 - 915  Miscellaneous payable 150 - 150  NET CASH PROVIDED/ (USED) BY OPERATIONS (25,257) 88,115 62,858  NET INCREASE/ (DECREASE) IN CASH (25,257) 88,115 62,858  CASH BALANCE, DECEMBER 31, 2012 41,600 16,777 58,377  CASH BALANCE, DECEMBER 31, 2013 \$ 16,343 \$ 104,892 \$ 121,235  SUPPLEMENTAL DISCLOSURE: Cash paid during the year for:	Decrease / (Increase) in:							
Prepaid expenses   (14)   - (14)	Accounts receivable		8,651		-		8,651	
Increase / (Decrease) in:     Accounts payable	Accounts receivable - other		(375)		-		(375)	
Accounts payable       3,638       -       3,638         Prepaid assessments       915       -       915         Miscellaneous payable       150       -       150         NET CASH PROVIDED/ (USED) BY OPERATIONS       (25,257)       88,115       62,858         NET INCREASE/ (DECREASE) IN CASH       (25,257)       88,115       62,858         CASH BALANCE, DECEMBER 31, 2012       41,600       16,777       58,377         CASH BALANCE, DECEMBER 31, 2013       \$ 16,343       \$ 104,892       \$ 121,235         SUPPLEMENTAL DISCLOSURE:         Cash paid during the year for:	Prepaid expenses		(14)		<del>_</del>		(14)	
Prepaid assessments         915         -         915           Miscellaneous payable         150         -         150           NET CASH PROVIDED/ (USED) BY OPERATIONS         (25,257)         88,115         62,858           NET INCREASE/ (DECREASE) IN CASH         (25,257)         88,115         62,858           CASH BALANCE, DECEMBER 31, 2012         41,600         16,777         58,377           CASH BALANCE, DECEMBER 31, 2013         \$ 16,343         104,892         \$ 121,235           SUPPLEMENTAL DISCLOSURE:           Cash paid during the year for:	Increase / (Decrease) in:							
Miscellaneous payable         150         -         150           NET CASH PROVIDED/ (USED) BY OPERATIONS         (25,257)         88,115         62,858           NET INCREASE/ (DECREASE) IN CASH         (25,257)         88,115         62,858           CASH BALANCE, DECEMBER 31, 2012         41,600         16,777         58,377           CASH BALANCE, DECEMBER 31, 2013         \$ 16,343         \$ 104,892         \$ 121,235           SUPPLEMENTAL DISCLOSURE:           Cash paid during the year for:	Accounts payable		3,638		-		3,638	
Miscellaneous payable         150         -         150           NET CASH PROVIDED/ (USED) BY OPERATIONS         (25,257)         88,115         62,858           NET INCREASE/ (DECREASE) IN CASH         (25,257)         88,115         62,858           CASH BALANCE, DECEMBER 31, 2012         41,600         16,777         58,377           CASH BALANCE, DECEMBER 31, 2013         \$ 16,343         \$ 104,892         \$ 121,235           SUPPLEMENTAL DISCLOSURE:           Cash paid during the year for:	Prepaid assessments		915		-		915	
NET CASH PROVIDED/ (USED) BY OPERATIONS       (25,257)       88,115       62,858         NET INCREASE/ (DECREASE) IN CASH       (25,257)       88,115       62,858         CASH BALANCE, DECEMBER 31, 2012       41,600       16,777       58,377         CASH BALANCE, DECEMBER 31, 2013       \$ 16,343       \$ 104,892       \$ 121,235         SUPPLEMENTAL DISCLOSURE:         Cash paid during the year for:			150				150	
NET INCREASE/ (DECREASE) IN CASH       (25,257)       88,115       62,858         CASH BALANCE, DECEMBER 31, 2012       41,600       16,777       58,377         CASH BALANCE, DECEMBER 31, 2013       \$ 16,343       \$ 104,892       \$ 121,235         SUPPLEMENTAL DISCLOSURE:         Cash paid during the year for:		-	(25,257)		88,115		62,858	
CASH BALANCE, DECEMBER 31, 2013 \$ 16,343 \$ 104,892 \$ 121,235  SUPPLEMENTAL DISCLOSURE: Cash paid during the year for:	· · · · · · · · · · · · · · · · · · ·	-					62,858	
SUPPLEMENTAL DISCLOSURE: Cash paid during the year for:	CASH BALANCE, DECEMBER 31, 2012		41,600		16,777		58,377	
Cash paid during the year for:	CASH BALANCE, DECEMBER 31, 2013	\$_	16,343	\$	104,892	\$_	121,235	
Cash paid during the year for:								
• • •	SUPPLEMENTAL DISCLOSURE:							
·	Cash paid during the year for:							
		\$	-	\$	-	\$	·	
Interest Expense \$ - \$ -	Interest Expense	\$	-	\$ <del></del>		<b>\$</b> =	-	

# NORTHCREST HOMEOWNERS ASSOCIATION, INC. FOOTNOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

FOOTNOTE 1: The Northcrest Homeowners Association, Inc. is a Texas non-profit corporation incorporated May 3, 1972. The purpose of the Association is to operate and maintain the Northcrest homeowners project. The project consists of 155 townhomes and associated common elements located in Carrollton, Texas.

FOOTNOTE 2: In preparing the financial statements, the Association has evaluated events and transactions for potential recognition or disclosure through October 1, 2014, the date that the financial statements were available to be issued.

FOOTNOTE 3: The books and records for the Northcrest Homeowners Association, Inc. are maintained on the accrual basis of accounting.

FUND ACCOUNTING: The Association's governing documents provide certain guidelines for governing its financial activities. To ensure observance of limitations and restriction on the use of financial resources, the Association maintains its accounts using fund accounting. Financial resources are classified for accounting and reporting purposes in the following funds established according to their nature and purpose:

OPERATING FUND: This fund is used to account for financial resources available for the general operations of the Association.

REPLACEMENT FUND: This fund is used to accumulate financial resources designated for future major repairs and replacements.

CASH AND CASH EQUIVALENTS: For the purposes of these financial statements, cash and cash equivalents are deemed to be cash in bank checking, savings and money market accounts and time deposits with a maturity date of ninety days or less.

REVENUES: Revenues are accrued each month as the member assessments become due. Both the rate for members' assessments and the amount of any special assessments due are determined by the vote of the Board of Directors.

EXPENDITURES: Expenses are recognized when incurred, rather than when paid. Unbudgeted, non-emergency expenditures exceeding \$ 500 must be approved by the President, Treasurer, or other member of the Board. All large expenditures, projects and services are contracted using competitive bidding policies. The Board of Directors has the final approval on all contracts.

See the accompanying Independent Auditors' Report.

# NORTHCREST HOMEOWNERS ASSOCIATION, INC. FOOTNOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

#### FOOTNOTE 3: (CONTINUED):

ACCOUNTS RECEIVABLE: Monthly maintenance assessments from the homeowners are accrued each month as they become due to the Association. The Association has a lien right against each unit until all dues or assessments are paid, such liens being subordinate to governmental and mortgage liens and legal fees associated with foreclosure proceedings. Any excess assessments at year end are retained by the Association for use in the succeeding year.

ALLOWANCE FOR DOUBTFUL ACCOUNTS: The allowance for doubtful accounts has been determined by the Association based on historical losses and by estimates based on current economic conditions. At December 31, 2013, the allowance for doubtful accounts of \$ 9,600 represents approximately 38.16 % of the total accounts receivable and 50.43 % of the outstanding amounts in excess of ninety days old.

PROPERTY AND EQUIPMENT: Real property and common areas acquired from the developer and related improvements to such property are not recorded in the Association's financial statements because those properties are owned by the individual unit owners in common and not by the Association. The Association capitalizes personal property, if any, at cost and depreciates it using the straight-line method, over the applicable useful lives.

FEDERAL INCOME TAX: The Association must make an annual election to file its Federal Income Tax return either under the provisions of the Internal Revenue code dealing specifically with Homeowners Associations (Section 528) or Sub-Chapter A, dealing with corporations in general. Section 528 would impose a tax rate of 30% to the extent of the Association's non-exempt function net income, primarily vending, rental and interest income. Alternatively, Sub-Chapter A imposes a graduated tax on the Association's overall net income, if any.

As a result of the Association's operations for the year ended December 31, 2013, the Association has elected to file under Section 528. Income tax for the year was \$ -0-.

Currently, the open tax years available to audit by the IRS are 2011, 2012 and 2013. However, the Association has not been notified that any of these tax return years have been selected for audit by the IRS.

See the accompanying Independent Auditors' Report.

# NORTHCREST HOMEOWNERS ASSOCIATION, INC. FOOTNOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

FOOTNOTE 3: (CONTINUED):

ESTIMATES: The preparation of financial statements, in conformity with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

FOOTNOTE 4: COMMITMENTS: The Association enters into various contracts for management and accounting, lawn maintenance, and other services. These contracts are generally for a term of one year, and may generally be canceled by either party giving 30 day's notice.

## NORTHCREST HOMEOWNERS ASSOCIATION, INC. SUPPLEMENTARY INFORMATION ON FUTURE MAJOR REPAIRS AND REPLACEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

REPLACEMENT FUND: The Association's governing documents generally provide for the levying of special assessments or the increasing of regular assessments when major repairs and replacements are needed. The Board of Directors, however, has chosen to establish a replacement fund and to accumulate funds for the estimated costs of future major repairs and replacements. For the year ended December 31, 2013, the Association added \$88,000, before earnings of \$115 to the replacement fund. Accumulated funds, which aggregate approximately \$104,892 at December 31, 2013, are held in separate accounts and are generally not available for operating purposes.

In 1995, the Association conducted an informal study to fund future capital repairs and replacements. The estimated replacement costs and useful lives of the components of the property have been arrived at by the Associations' Board of Directors.

	REPLACE	REM	CURRENT		ANNUAL		
COMPONENTS	COST	LIFE	F	FUNDING		<b>FUNDING</b>	
Fences	\$ 146,500	0	\$	40,000	\$	74,359	
Pool-Replaster	1,400	0		750		-0-	
Roofs	217,000	0		48,115		31,000	
Drainage Repairs	45,000	0		10,000		-0-	
Ext. Painting/Wood Repair	70,000	0		6,027		70,000	
TOTALS	\$ 479,900		\$	104,892	\$	175,359	

If cash amounts are not sufficient to fund future major repairs and replacements, the Association has the right to increase regular assessments or levy special assessments, or it may postpone needed repairs until funds are available.